

Central Christian Academy

Re-Opening Plan

for the 2020-2021 School Year

Name of School: Central Christian Academy

Name of COVID-19 Administrator: Cynthia Massaro

E-mail of COVID-19 Administrator: cynthia.massaro@dunkirkcca.org

Contact Phone of COVID-19 Administrator: (716) 366-6634

Intended date of arrival of the first students: September 8, 2020

Intended date of on-campus classes starting: September 8, 2020

Intended dates for the fall semester, term, or quarter: 9/ 8 – 11/ 6, 2020

Date Plan Submitted: July 30, 2020

Name and Title of Person Submitting Plan: Cynthia Massaro

Part One: Repopulating the Campus

Category	CCA Plan
Classrooms	<p>Central Christian Academy has a student enrollment of less than 65 students for our Pre-K through grade 12 school. CCA's instructional program will be delivered in person using the more than 7,000 square feet of instructional space of our campus. CCA is located at 876 Central Avenue, Dunkirk, New York. CCA's classes average 8 students so achieving six feet of physical space between students can easily be achieved. Reasonable alternatives provided for when six feet of space cannot be maintained include the splitting of classes, the wearing of masks, instruction in the fellowship hall and/or outdoors, the use of washable dividers. Students will wear masks when traveling from class to class.</p>

<p>Dining Halls or Cafeterias</p>	<p>CCA's 65 students eat lunch in the more than 1,000 square foot cafeteria. Food is usually brought from home. Lunch is served in three shifts. Lunch start times in each shift will be staggered so that students are not waiting in line within close proximity of one another. The State's restaurant guidelines, including capacity limits, will be achieved. Single use condiments will be offered with lunches and surfaces will be cleaned after every diner is finished.</p>
<p>Gymnasiums and Worship Spaces</p>	<p>CCA's large fellowship hall and small classes will allow for 6-feet of physical spacing to be maintained. The First Baptist Church sanctuary is the worship space that will be used. FBC sanctuary has capacity of more than 260 people. In keeping with 25% occupancy requirements, the entire CCA student body will be able to gather in our church. When the safety or core function of an activity requires a shorter distance, clergy, staff, faculty and students will wear acceptable face coverings.</p>
<p>Outdoor Play Spaces</p>	<p>CCA's playground and outdoor play spaces are being used in compliance with existing New York State Department of Health Guidelines. Surfaces are disinfected after every use and thoroughly at the end of each school day.</p>
<p>Spaces Where Other Groups Congregate</p>	<p>CCA's small class sizes and large common areas will allow for 6-feet of physical spacing in areas where students congregate, such as in the cafeteria or fellowship hall.</p>
<p>Orientation/Arrival</p>	<p>CCA held several Summer Fun Childcare Sessions during the months of July and August to re-acclimate students to the campus. During these sessions, students were kept at a safe social distance and received orientation regarding social distancing and the return to school. Those who did not attend the program will receive instructions on September 3rd and September 8th.</p>
<p>Personal Protective Equipment (PPE)</p>	<p>Masks: All CCA faculty, staff, and students have been informed to wear masks and signs requiring masks for entrance to the school have been posted on every exterior door. CCA has developed protocols for the wearing of masks throughout the school day in accordance with public health guidelines. Protocols include the wearing of masks when students are traveling from class to class and in all circumstances where six feet of social distance is not practicable. Masks will be provided to anyone who does not have a mask and needs to enter the school and/or a classroom. Visitors refusing to wear a mask will not be allowed to enter CCA. Students who do not</p>

	<p>have masks will not be allowed to enter school and/or classrooms until a mask is provided for them. Non-compliance should not be an issue at our very small private school.</p>
<p>Other PPE Requirements</p>	<p>Special populations on the CCA campus (e.g., health care workers, kitchen or custodial staff) will follow any special PPE requirements mandated more generally for those populations. Health care workers, kitchen and custodial staff will be encouraged to wear masks at all times and required to wear masks when handling food and/or working directly with children.</p>
<p>Disinfection</p>	<p>Hand sanitizers are available at all CCA entrances and in all classrooms as well as the CCA cafeteria and Fellowship Hall. Disposable wipes will be available in all bathrooms, classrooms and the CCA faculty room. During the morning announcements, before and after snacks and lunch, and at the end of the day, students and staff will be reminded to wash hands frequently, wear masks and make liberal use of hand sanitizer. All public spaces, corridors and office spaces and their bathrooms will be cleaned every day in accordance with the State's general guidelines for businesses.</p>
<p>Travel</p>	<p>CCA's students, faculty and staff have been advised to avoid unnecessary travel domestically and internationally. Families have also been advised to quarantine upon their return, if they do have to travel outside of our relatively contagion safe area.</p>
<p>Staffing</p>	<p>CCA's faculty, students and staff have been explicitly instructed not to come to school or leave their rooms if they are experiencing COVID-like symptoms. Individuals who have a higher likelihood of serious illness from COVID-19 have been encouraged to use enhanced PPE equipment, including face shields and fitted N95 masks. These individuals have also been encouraged to teach from a distance as much as possible.</p>
<p>Access</p>	<p>Signs have been placed on the doors at every CCA entrance stating that masks are to be worn upon entering the school building. Visitors will be required to stop at the main office, have their temperatures taken and answer some cursory examination questions. Employees who engage in travel that the CDC or New York State has indicated should be subject to a 14-day self-isolation will not be allowed entrance to the school building until their quarantine period has ended.</p>

<p>Transportation</p>	<p>CCA has been in contact with all of the public school districts providing student transportation for CCA children. Participating districts have indicated that all students riding public school transportation will wear masks during bus rides and some social distancing will be put in place on public school buses. Upon arrival to CCA, students will gather in the CCA Fellowship Hall and socially distance themselves with assistance from teachers. Students will be dismissed from the CCA Fellowship Hall and lobby in the same manner. Masks will be worn in instances when social distancing is not practicable. Those CCA students riding public school transportation will board their buses wearing masks and follow the public school's transportation plan.</p>
<p>Use of Facilities Outside of the School Day</p>	<p>Any part of the CCA facilities which are to be "shared use" areas will be scheduled in the CCA office. Shared use areas will be thoroughly cleaned and disinfected at the end of each day.</p>
<p>Part Two: Monitoring the Health of Students, Faculty, and Staff</p>	
<p>Category</p>	<p>Items to Include</p>
<p>Monitoring the Health of Students, Faculty, and Staff</p>	<p>The temperature of all CCA students, parents, staff and visitors will be taken upon arrival. Anyone with a temperature of 100.4 degrees or higher will be sent home or isolated until they can be sent home. Anyone who becomes sick or symptomatic at school will be isolated until they can be sent home or to a physician or urgent care facility.</p>
<p>Appointment of a COVID-19 Coordinator</p>	<p>CCA's Principal Cynthia Massaro is the school's Covid -19 Coordinator. Massaro will be the liaison with the coordinators at the public schools where CCA students reside. Massaro will coordinate as needed with The Chautauqua County Health Department. Specifically Christine Schuyler Chautauqua County Health Commissioner.</p>
<p>Protocol for collecting information about COVID-19 cases</p>	<p>In emails and announcements CCA's faculty, students, and staff have been asked to inform Massaro immediately if they are experiencing possible COVID-19 symptoms. Symptomatic students and staff will be referred to The Chautauqua County Health Department. Specifically, Christine Schuyler, Chautauqua County Health Commissioner. After referral, CCA officials will follow the directives of the County Health Department.</p>
<p>Part Three: Containment</p>	

Category	Items to Include
Containment	CCA will follow the procedures put in place by The Chautauqua County Health Department concerning containment for students or employees who test positive for COVID-19 or have had contact with someone who has.
Contact Tracing	CCA's Covid coordinator, teachers, faculty staff, students and parents will cooperate willingly and completely with The Chautauqua County Health Department in regards to containment and contact tracing.
Part Four: Shutdown	
Shutting Down If a Serious Outbreak Occurs	In the event of a serious Coronavirus outbreak on the CCA campus or in the surrounding community, an orderly shutdown will be undertaken in the same manner that the school was shut down in March. Parents will be contacted via a Text Alert and emergency phone call and required to report to CCA to take their children home. Students will be held at a socially safe distance in their classrooms until all parents are able to collect their children.
Shutting Down if Required by Governmental Agency	CCA will follow the instructions of the Governor, The Chautauqua County Health Department or appropriate governmental agency, if the Governor determines that a statewide shutdown is required to determine if Central Christian Academy is required or recommended for closure.
Plan for Continuation of Program Under Shutdown	In the event of another pandemic shutdown, Central Christian Academy will operate with the same instructional plan that was implemented from March until June of 2020. Teachers will communicate with students and parents via email, Zoom, Google Classroom, SeeSaw, text, and phone calls. School work will be distributed electronically and also in hard copy form when possible. If the in-person opening of CCA's fall semester is delayed, teachers, students and families will resume the remote learning model that had limited success last spring.

Attestation of Completion

for Central Christian Academy
Re-opening Plan in the 2020-2021 School Year

Name of School: Central Christian Academy

Name of COVID-19 Administrator: Cynthia Massaro

E-mail of COVID-19 Administrator: Cynthia.massaro@dunkrikcca.org

Contact Phone of COVID-19 Administrator: (716) 366 - 6634

Intended date of arrival of the first students: September 8, 2020

Intended date of on-campus classes starting: September 8, 2020

Intended dates for the fall semester, term, or quarter: November 6, 2020

Date Plan Submitted: July 30, 2020

Name and Title of Person Submitting Plan: Cynthia Massaro, CCA Principal

We attest that we have developed and have on file a COVID-19 Re-opening Plan that Contains the Following Elements:

Part One: Repopulating the Campus

Category	Items to Include
Classrooms	X <i>A statement that 6-feet of physical space has been achieved or reasonable alternatives are provided</i>
Dining Halls or Cafeterias	X <i>A statement that 6-feet of physical spacing has been achieved or reasonable alternatives are provided.</i>
Spaces Where Other Groups Congregate	X <i>A statement that 6-feet of physical spacing has been achieved where students congregate, such as in libraries and common spaces/student lounge/ student centers and with extracurricular activities.</i>
Orientation/Arrival	X <i>A statement that the school is organizing orientation for students regarding social distancing and other health issues and that during the return of students, efforts will be made to maintain 6-foot physical distancing or reasonable alternatives are provided.</i>
Personal Protective	Masks:

Equipment (PPE)	X <i>A statement that all faculty, staff, and students have been informed to wear masks; and school has developed protocols for masks throughout the school day in accordance with public health guidelines.</i>
Other PPE Requirements	X <i>A statement that special populations on campus (e.g., health care workers, kitchen or custodial staff) will follow any special PPE requirements mandated more generally for those populations.</i>
Disinfection	X <i>A statement that 1) hand sanitizers are available at entrances to all buildings, classrooms and dining halls, 2) disposable wipes or similar acceptable cleaners are available in all bathrooms, classrooms and other shared facilities (e.g., copy machines, coffee stations) for wiping down surfaces, 3) students, faculty and staff are reminded to wash hands frequently, and 4) public, corridor and office spaces and their bathrooms are cleaned in accordance with the State's general guidelines for businesses.</i>
Travel	X <i>A statement that students, faculty and staff have been advised to avoid unnecessary travel domestically and internationally.</i>
Staffing	X <i>A statement that faculty, students and staff have been explicitly instructed not to come to work or leave their rooms if they are experiencing COVID-like symptoms.</i> <i>A statement about what advice, if any, the institution is giving to those who have higher likelihood of serious illness from COVID-19.</i>
Access	X <i>A statement of the school's plans for visitors' access to the campus as well as plans for employee access should the employee engage in travel that the CDC has indicated should be subject to a 14-day self-isolation.</i>
Transportation	X <i>A statement of a plan for transporting students to school including any coordination necessary with appropriate school districts that transport both public and non-public students. Day schools should include any commentary on arrival or dismissal plans.</i>
Part Two: Monitoring the Health of Students, Faculty, and Staff	
Category	Items to Include

Monitoring the Health of Students, Faculty, and Staff	X <i>A statement the school has a plan for regular monitoring of health of students, faculty, and staff as well as safeguards should one become sick or symptomatic at school.</i>
Appointment of a COVID-19 Coordinator	X <i>A statement of who the Coordinator is and that he or she will 1) be the liaison with the coordinators at the other schools who will convene periodically during the fall if needed and 2) will coordinate as needed with State and Regional Public Health Officials.</i>
Protocol for collecting information about COVID-19 cases	X <i>A statement that the school has developed a protocol indicating that faculty, students, and staff have been asked to inform immediately the Coordinator (or a designated administrator) that they are experiencing possible COVID-19 symptoms, as well as a protocol for having symptomatic students tested.</i>
Part Three: Containment	
Category	Items to Include
Containment	X <i>A statement that day schools have a procedure in place consistent with applicable health guidelines concerning containment for students or employees who test positive for COVID-19 or have had contact with someone who has.</i>
Contact Tracing	X <i>A statement of how the school, boarding or day, intends to train personnel in contact tracing, conduct contact tracing, and/or consult with the local or regional Department of Public Health.</i>
Part Four: Shutdown	
Shutting Down If a Serious Outbreak Occurs	X <i>A statement of the protocol for an orderly shutdown if a serious outbreak occurs on campus or in the community that the school or relevant state or local authorities conclude requires shutdown.</i>

Shutting Down if Required by Governmental Agency	X <i>A statement that the institution will follow the instructions of the Governor, or appropriate governmental agency, if the Governor determines that a statewide shutdown is required and the school's consideration if religious or independent schools are required or recommended for closure.</i>
Plan for Continuation of Program Under Shutdown	X <i>A statement about whether the school would intend to continue instruction online if a shutdown occurs.</i>
Name and Signature of COVID-19 Coordinator (if different from Principal, Superintendent, Head of School, or appropriate official)	
Name and Signature of Principal, Superintendent, Head of School, or Appropriate Official	Cynthia Massaro
Date Submitted	July 30, 2020